



# Sandhurst Primary School

Newsletter  
Autumn Term  
9<sup>th</sup> December 2020

Dear Parents and Carers,

As I am sure you will have seen in the media we have been given the opportunity to close the school one day early, so the last day for children will be Thursday 17<sup>th</sup> December, 2020. The reason for this is so that all schools can cease track and tracing of all cases of Covid-19 by the end of the day on 23<sup>rd</sup> December. This means that you can be sure your families, or loved ones who you wish to visit, are not at risk of potential Covid cases from the school setting.

The other advantage of this is that I, as headteacher, can stop being available for the Track and Trace system and enjoy my Christmas Eve. As I am sure you realise, it has been an exceptional year and I would really appreciate being able to turn off my phone and email on the 24<sup>th</sup> December.

I do understand that this is short notice, but it has only just been agreed with the Department for Education this afternoon. I wanted to get this letter to you as soon as possible so you have the time to make alternative arrangements for next Friday.

Please be aware that until the end of the day on the 23<sup>rd</sup> December, you must still notify me of any positive Covid-19 case in your household. Until that point, I will be duty bound to inform any families if they need to self-isolate. With this in mind, I have reinstated the dedicated gmail account [rebeccaannedove@gmail.com](mailto:rebeccaannedove@gmail.com) so that you can email me directly to enable me to consult with the Department of Education on any action needed. I will also have the school phone on incase you would prefer to speak to me: 07803415583. This is really important to ensure we keep all of our loved-ones safe over the Christmas period.

I hope you understand our decision, and support me in my need to properly finish and be with my family uninterrupted from the 24<sup>th</sup> December.

Yours truly,

Mrs R A Dove